OXFORD SEMINARS

TESOL/TESL Certification
REGISTRATION FORM

Date of Registration (dd/mm/yy)

Student Information (* REQUIRED FIELDS)

* First/Given Name

* Last/Family Name

* Street Address – Line 1

Street Address – Line 2

* City

* Province

* Postal Code

* Phone Number (Area code + number)

- -

* Email Address

About the Course

1. Our course costs $995 plus tax and includes all course materials, ESL Teaching Resources, full access to the Global ESL Schools Directory, and Teacher Placement Service. To reserve a spot in any of our upcoming courses, a $95 deposit is required.
2. Our course is taught at a first-year university level and you must be at least 18 years of age to attend.
3. Successful completion of each course is based on classroom attendance, understanding the course material, classroom participation, course assignments, and the in-class practicum. Due to the amount of information covered each day of the course and its short duration, attending all classes is extremely important and no leave-of-absence is possible.
4. Course locations and dates are subject to change. Please be advised that courses must obtain a minimum number of registrants in order to proceed.

Refund and Withdrawal Policy

1. Tuition can be refunded if notice of cancellation is made at least two weeks in advance. Tuition, minus the $95 deposit, will be refunded if you withdraw from, or change any course you are registered in, less than two weeks in advance and prior to or on the first day of instruction.
2. If you withdraw from a course after completing 50% or less of that course, you will receive a pro-rated refund - minus the $95 non-refundable registration deposit - based on your time completed in the course. If the course materials are returned in their original condition within 30 days from the date of withdrawal, you will also receive a refund for the cost of the materials.
3. Payment of refunds is to be made within 30 days of determination of student withdrawal. Students who complete more than 50% of the course will not be eligible for a refund. Any request for a refund is required to be made in writing to: Oxford Seminars, 131 Bloor Street West, Suite 200-390, Toronto, Ontario M5S 1R8 or Oxford Seminars, 1027 Davie Street, Suite 900, Vancouver, British Columbia V6E 4L2.

Contact Us

Telephone
Call our offices toll free at 1-800-269-6719 (Toronto local: 416-924-3240, Vancouver local: 604-683-3430).

Fax
Fill out this registration form. Fax the completed form to 1-800-955-9950.

Mail
Fill out this registration form. Mail the completed form to:

Oxford Seminars
131 Bloor Street West, Suite 200-390
Toronto, ON
M5S 1R8

OR

Oxford Seminars
1027 Davie Street, Suite 900
Vancouver, BC
V6E 4L2

Course Information

Course Number

City

Course Dates

Payment Information

I have enclosed:

- ○ $95 Registration Deposit (balance payable on the first day of the course)
- ○ Full Course Fee (choose your course location from the chart below)

COURSE LOCATION	TAX	TOTAL COST
○ Alberta	+ GST	1044.75
○ British Columbia	+ HST	1114.40
○ Manitoba	+ GST	1044.75
○ New Brunswick	+ HST	1124.35
○ Newfoundland & Labrador	+ HST	1124.35
○ Nova Scotia	+ HST	1144.25
○ Ontario	+ HST	1124.35
○ Prince Edward Island	+ GST	1044.75
○ Quebec	+ GST	1044.75
○ Saskatchewan	+ GST	1044.75
○ Yukon	+ GST	1044.75

- ○ Early Registration Discount applies: Save $100 when you register and pay in full 28 days or more before the course start date.

Total Payment:

$.

I am paying by:

○ Cheque ○ Money Order ○ Visa ○ MasterCard ○ American Express

Cardholder Name (as it appears on the card)

Credit Card Number (no spaces)

Expiry Date (mm/yy)

/

Cardholder Signature

Special Offers and Discounts

Early Registration Discount – Save $100 off the course price if you register with full payment at least 28 days prior to the first day of any course.

Learn with a Friend Discount – Get a friend to register in the same course as you and you will each receive an additional $50 off the course price. All students must register before the first day of the course. For complete details and to take advantage of this offer, call our offices at 1-800-269-6719.

Information Session Discount – Attend one of our free Information Sessions in your area! When you register and pay in full, you will receive $50 off the price of the course. To find an upcoming Information Session near you, visit www.oxfordseminars.ca.